

UNIVERSITÄT
BAYREUTH

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Chair of Economics II

– International Macroeconomics and Trade –

Editing Notes for Scientific Papers¹

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1. Preliminary Remarks

Papers (seminar papers, WiWiZ, bachelor, and master theses) at our chair must fulfil certain basic requirements. The following guidelines set out essential criteria for the evaluation of a paper. Please verify that all requirements² have been met before submitting the final version of the paper.

- i. Writing a paper is an examination that must be carried out independently. Supervisory support is therefore limited to general clarifications (and support for particular problems).
- ii. The main focus of the paper should be to elaborate a carefully selected and specific problem formulation. We recommend separating the problem statement into feasible, consistent, and answerable questions, to avoid extensive descriptions.
- iii. Accuracy in verbal expression and methodological precision are important.
- iv. The author's own opinion should be separated clearly from facts and logical deductions as well as from opinions of cited authors.
- v. Apart from the basic editing instructions in these notes, the formatting of the work is left to the author as long as it is applied consistently throughout the work. We highly recommend the guidelines of the [American Economic Review](#) as a reference for maintaining a consistent style.

2. Scope and Submission of the Paper

The required number of pages of the text part (introduction, main part, and final remarks), unless otherwise specified by the supervisor, is given in the following table:

Type of Work	Number of Pages
Seminar Paper	10–15
WiWiZ Thesis	25–35
Bachelor Thesis	25–35
Master Thesis	40–60

For *WiWiZ*, *Bachelor* and *Master Theses*, please refer to the applicable study programme's examination regulations and the examination office for information on the electronic submission,

² unless specified otherwise by the supervisor

the number of printed copies that may be required, and the submission deadline. If the thesis is not submitted on time, it is considered to be “unsatisfactory”³. In addition, a PDF version of the thesis, all *data* (original data, created data sets, etc.) and *program codes* must be submitted directly to the supervisor by email or on a USB stick.

For *Seminar Papers*, the supervisor informs you about the exact submission process and the deadline. Similarly, late submissions are considered to be “unsatisfactory”.

3. Page Layout

The following page design requirements apply:

Page format:	DIN A4; one-sided
Font:	Times New Roman
Font size:	12 pt (text) / 10 pt (footnotes)
Line spacing:	1.5 (text) / 1.0 (footnotes)
Alignment:	Full justification with activated hyphenation
Margins:	top 2.5 cm, bottom 2 cm, left 4 cm and right 2 cm
Numbering:	Consecutive Roman numerals for: table of contents and the lists of abbreviations, symbols, figures and tables. The title page is counted but not inscribed. Consecutive Arabic numerals in the text part up to the Declaration of Authorship.

³ “Nicht ausreichend”, 5.0

4. Structure of the Scientific Work

Scientific papers should be structured as follows:

- | | |
|--|---|
| 1. Title page | See template in section 9. |
| 2. Abstract | Short summary of the work, max. half a page. Not required for seminar papers but compulsory for theses. |
| 3. Table of contents | |
| 4. List of abbreviations | See section 6. |
| 5. List of symbols | See section 6. |
| 6. List of figures | See section 6. |
| 7. List of tables | See section 6. |
| 8. Text part of the work | Should be divided into introduction, main part and final remarks. See following sections. |
| 9. Bibliography | See section 8. |
| 10. Appendix | |
| 11. Declaration on the Use of Artificial Intelligence | See information and template in section 9. |
| 12. Declaration of Authorship | See template in section 9. |

5. Important Notes on Content

Important content-related aspects of the introduction, main part, and final remarks are presented below:

Introduction:

- Motivation and discussion of the problem statement and its relevance.
- Integration of the topic in a broader context and differentiation compared to other problem areas and questions.
- Introduction of thematic structure.

Main part:

- Explanation of the problem statement and description of the initial situation.
- For empirical papers: presentation of the data situation, specific difficulties (availability, reliability, etc.), and therefore possible consequences.
- Presentation of individual research steps and hence obtained results, thereby considering, using and quoting appropriate literature (abiding to consistency in the argumentation).
- Throughout the main part, the initial problem statement as well as the thematic structure should be constantly checked for consistency.

Final remarks:

- Summary of the most important results in brief statements.
- Highlighting of potentially remaining open questions.

6. Abbreviations, Variables, Figures and Tables

Lists of abbreviations, symbols, figures, and tables are to be included in the work only if necessary.

Abbreviations need to be introduced the first time they are used in the text, and listed in an appropriate list (sorted alphabetically) at the beginning of the paper. See Figure 1 below for an example.

Similarly, *variables* need to be defined when first introduced and all used symbols should be listed in an appropriate list at the beginning of the paper. *Formulas* and *variables* should have a consistent and uniform format (italic or non-italic, font size, etc.). Moreover, formulas should always be written in a separate line and numbered consecutively with Arabic numerals at the left or right margin.

Figures and tables should be integrated into the text part if they are important and necessary to understand the content. If they provide supplementary information or take up significant space, they should be placed in the appendix. Figures and tables must be clearly legible. Therefore, it is reasonable to include only self-made figures and tables when possible (based on the original from the cited article, etc.). Moreover, figures and tables should be numbered with continuous Arabic numerals, have a concise title, and include the source (and if applicable any notes) below the figure or table. Both figures and tables should be listed in an appropriate list at the beginning of the paper. See Figure 2 below for an example.

Data, whether presented and described directly or represented in figures and tables, should *always* (!) be provided with explicit references.

Beyond these guidelines, no additional formatting requirements apply to formulas, figures, etc. Articles from the American Economic Review can be used as good practice examples.

List of Abbreviations

CPI.....	Consumer price index
EU	European Union
NACE.....	Nomenclature statistique des activités économiques dans la Communauté européenne
OECD.....	Organisation for Economic Co-operation and Development
OLS	Ordinary least squares

Figure 1: Example of a List of Abbreviations

Source: Own illustration.

List of Tables

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Figure 2: Example of a List of Tables

Source: Own illustration.

7. Citations

The author's own opinion must be clearly separated from facts and logical conclusions as well as from the opinion of quoted authors. Please note that all theses and seminar papers are being tested for plagiarism by the supervisor with Turnitin.

We highly recommend the Anglo-Saxon citation style. In general, only the author(s) last name(s) and the year – and in exceptional cases also the page number – of the source are mentioned in the text. The complete reference must then be listed in the bibliography. For comprehensive examples, please refer to the [American Economic Review](#) and its guidelines on citation style, which follow the [Chicago Manual of Style](#).

8. Bibliography

The bibliography lists all sources that were cited within the text and should therefore be checked for completeness and accuracy before submission. These sources may include monographs, articles from anthologies, journal articles, newspaper articles and sustainably documented internet sources. The references in the bibliography are to be listed in alphabetical order of the authors. Multiple works of an author are listed in descending order according to the years of publication. In case they are published in the same year, lowercase letters (a, b, etc.) are appended to the year in alphabetical order.

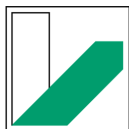
The guidelines of the [American Economic Review](#) again serve as a reference regarding the bibliography.

9. Templates and Notes on Artificial Intelligence Use

1. *Title page* sample for master theses. For seminar papers, WiWiZ or bachelor theses, “Master Thesis” needs to be replaced by “Seminar Paper”, “WiWiZ Thesis” or “Bachelor Thesis”, respectively. The title and the information at the bottom should be filled out accordingly.
2. *Declaration on the Use of Artificial Intelligence*. If Artificial Intelligence (AI) tools are used in the process of the thesis or seminar paper, it is required to include this declaration and to mark ("x") all relevant aspects that apply.

AI-generated content must be critically reviewed, verified, and, where necessary, supported by references. AI tools must not substitute the author’s own academic contribution, particularly regarding analysis, argumentation, critical assessment, and independent conclusions. The author remains fully responsible for the accuracy of the submitted work.

3. *Declaration of Authorship*. If applicable, “thesis” needs to be replaced by “seminar paper”. Title, date and place need to be filled out accordingly, and the Declaration needs to be signed.



**UNIVERSITÄT
BAYREUTH**

Prof. Dr. Hartmut Egger

Chair of Economics II

– International Macroeconomics and Trade –

International Tax Competition and the Choice of Location for Multinational Companies

Master Thesis

at the

**Chair of Economics II – International Macroeconomics and Trade
at the University of Bayreuth**

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Declaration on the Use of Artificial Intelligence

Artificial intelligence and related tools were used to assist with the following aspects of this work:

- ☐ Conceptualisation support
- ☐ Literature search
- ☐ Literature summary
- ☐ Methodological support
- ☐ Validation and verification of results
- ☐ Code and script development
- ☐ Writing: original draft preparation
- ☐ Writing: reviewing and editing
- ☐ Language improvement and translation
- ☐ Visualisation
- ☐ Other (please indicate briefly): _____

Declaration of Authorship

I declare that I have authored the thesis

“[Thesis Title]”

independently and have not used any other than the declared aids. All material, which has been used either literally or by content from published or not published sources, I have explicitly marked at each point quoting the reference (also secondary literature).

This thesis has not been submitted to any other examination board in the same or similar form and has also not been published yet.

[Place], [Day].[Month].[Year]

(Signature)